

VILLAGE OF ELIZABETH

BOARD MEETING MINUTES

Village Hall / 200 E. Myrtle St. / Elizabeth, IL

Wednesday, December 18th, 2024 @ 7:00 p.m.

Attending: Jason Thomasson-Mayor; Nate Karberg, Megan Bauer, Denise Anderson, Scott Toot, Judy Glew-Trustees; Terry Kurt-Attorney; James Mensendike-PW Superintendent; Fred Cass-Police Chief; Duane Brotherton-PW; Michael Dauphin-Treasurer; Karla Rolwes-Clerk

Absent: Michael Sellers-Trustee

- I. Call to Order - Mayor Thomasson called the meeting to order at 7:00 p.m.
- II. Roll Call - 5 trustees present; 1 absent
- III. Approve any Board Agenda additions - None
- IV. Audience - None
- V. MSA - No updates.
 - A. Well House Improvements Project (IEPA)
 - B. Downtown Sidewalk Project
 - C. Unsewered Community Grant (IEPA)
- VI. CFPS, Inc. - No updates.
 - A. Well House Project (IEPA Project #17-5787)
 - B. Downtown Sidewalk Project
 - C. Unsewered Community Grant (IEPA)
 - D. Blackhawk Hills Sidewalk Assessment Grant
- VII. Police Report - Chief Cass delivered the report. The new body cameras have been delivered and will be installed soon to be in compliance with the SAFE-T Act. New tires were ordered for both squads.
- VIII. Minutes
 - A. Regular / November 2024 - **Motion to approve. 1st Denise. 2nd Nate. All ayes. Motion carried.**
- IX. Consent Agenda - **Motion to approve all items. 1st Nate. 2nd Denise. Roll call vote. All ayes. Motion carried.**
 - A. Approve the sidewalk cost share for 305 W. Catlin (\$186.20)
 - B. Approve the 2025 meeting dates
 - C. Approve the amending to the Employee Handbook to allow sick time accrual up to 1,920 hrs
 - D. Approve the Zoning committee to receive \$50/meeting like other village committees
 - E. Approve the employee Christmas gift cards in the amount of \$1450
- X. Finances
 - A. Treasurer's Report - Michael delivered the report. Stated that September sales tax (received in Nov) was a record. This is great because of the decline we saw the last few months from the

previous couple years. He stated we should consider using some of our TIF money to pay off a TIF eligible loan payment to reduce our debt. This has been added to the quarterly budget meeting agenda for February.

- B. Payment of Bills - **Motion to pay the bills in the amount of \$23,114.32. 1st Denise. 2nd Judy. Roll call vote. All ayes. Motion carried.**
- C. Budget - No discussion.

XI. Committee Reports

- A. Public Works
- B. Administrative
- C. Economic Development

XII. Attorney Comments

- A. Update on 244 N. Main St. - The Village decided not to wait any longer for the owner and will continue with the eminent domain process. Once this is complete (timeline is approximately six months) the Village will have clear title of the property. The Village was approached by a potential buyer who is aware of the safety issue under the front parking lot and highway approach and what would be needed to fix it.
- B. Discuss the safety concerns at 101 N. Main St. - The blue glass material around the front window has continued to crack and fall onto the front sidewalk. The brick is falling off in spots. This has been going on for quite some time. Our public works department sweeps up the debris when they see it. The board has decided to have Attorney Kurt contact the building owners via letter stating the damaged material needs to be repaired. Terry asked the staff to provide photos. He will include those with the letter. If the owners fail to respond to the letter or take action to correct the damage, then ordinance violations (nuisance) can begin. The Village is also going to discuss a blighted buildings ordinance at the next Admin meeting.

XIII. Old Business *(Other than Committee Mtg Minutes/Consent Agenda)*

- A. Ambrosia Wurster Subdivision - Adam asked Karla about the entrance off highway 20 into his property. The state is requiring an environmental study which he said is very expensive and is asking how the FDR Ct. (by Dollar General) was handled and if the Village can assist in the entrance request. This was explained to the board and a brief discussion was had but no one can recall if an environmental study was done with FDR Ct. JCE Coop was vital in making that road happen and may have done this but we have to check. James said he would check old blueprints to see what the Village has. Jason is going to make some calls to get some more information on this.
- B. Discuss implementing an ordinance that fines buildings on main street that are vacant for an extended period of time - No action taken.

XIV. New Business *(Other than Committee Mtg Minutes/Consent Agenda)*

- A. Approve the 2024 TIF payouts in the amount of \$62,356.99 - **Motion to approve. 1st Megan. 2nd Denise. Roll call vote. All ayes. Motion carried.**

XV. Mayor's Comments - None

XVI. Correspondence - None

- XVII. Executive Session - None
A. Discussion and possible action
- XVIII. Adjournment - **Motion to adjourn. 1st Judy. 2nd Megan. All ayes. Motion carried. 7:26 p.m.**

Submitted by: Karla Rolwes-Clerk